



## **GreenPoint Rated Oversight Committee Description**

### ***Committee Mission***

The GreenPoint Rated Oversight Committee shall actively promote and oversee policies that enhance the value of the GreenPoint Rated Program. The Committee shall also facilitate interactions between builders, raters, program staff, Board members and committees.

### ***Decision-making Authority***

- Maintain rater credentials and education requirements
- Decide appeal process for recommendations to the Board for adoption for any Rater who disputes quality assurance outcome or program action taken as a consequence of quality assurance activities
- Oversee Rater Code of Conduct, investigate complaints of violations and take any necessary enforcement action
- Confer with the Marketing Committee on the development and maintenance of logo use guidelines
- Investigate any misuse of the program logo and take any necessary enforcement action
- Review the development and maintenance of green building guidelines, including appointing task forces, managing stakeholder input processes, and approving of final work products
- Review the development of program protocols and procedures, including single-family and multifamily verification protocols and program participation handbooks for raters, builders, and local governments
- Participate in collaboration between Build It Green and strategic partners around GreenPoint Rated program activities
- Make recommendations to the Board for GreenPoint Rated Program enhancements.

The committee may establish written protocols that delegate specific responsibilities to the GreenPoint Rated Program Manager or designated subcommittees.

### ***Relationship to Build It Green programs***

The committee will work with the GreenPoint Rated program manager to ensure the success of that program. In addition, green building guidelines are the foundation for all education, training, and technical support activities



### ***Member eligibility requirements***

The Oversight Committee shall have the following composition.

- 1 Build It Green board member, who shall act as chair
- GreenPoint Rated Program Manager
- GreenPoint Rater Trainer
- 2 GreenPoint Raters
- 1 production builder
- 1 remodeling contractor or design-builder
- 1 multifamily developer
- 1 real estate professional
- 2 local government representatives

Committee members serve at the pleasure of the Board.

The committee may establish ad hoc or permanent subcommittees, expert review panels, or other forms of organizational support as needed.

### ***Time commitments for members***

- Annual review of rater credentials and education requirements
- Timely review of quality assurance appeals and Rater Code of Conduct complaints, consistent with timelines and procedures specified in the GreenPoint Rater Handbook
- Review and update logo use guidelines as needed
- Timely investigation of any apparent misuse of the program logo
- Timely review and comment on proposed changes to green building guidelines and program protocols and procedures, as needed

### ***When does the committee meet***

Regular quarterly meetings plus additional meetings as needed to address quality assurance appeals, Code of Conduct complaints, and possible logo use violations.

### ***Relationship it shares with staff***

The GreenPoint Rated Program Manager shall be integrally involved in all decisions that impact program implementation. The Program Manager may call on other staff for additional technical support. The GreenPoint Rated Program Manager is responsible for updating the committee on matters needing consideration under their decision-making authority.